

# Tigard American Legion Post 158

## House Rules

1. The Commander and the E-Board are the governing body of the Legion Post, activities and the regulation thereof.
2. Only authorized members and their guests are permitted to use the facilities of Post 158, except on special announced occasions.
3. All members must present their current membership card upon request by an authorized bartender/employee or officer of the Post.
4. Post 158 canteen/lounge privileges are restricted to current dues paid Post 158 Legionnaires, members of the Auxiliary, Sons of the American Legion and/or their spouses/significant others and guests. Any member whose dues are thirty days or more in arrears shall be denied Post privileges. Members and their guests are subject to the same rules of conduct.

Members and guests must be neatly and appropriately dressed. Any clothing deemed inappropriate by the staff is not permitted. This would include clothing that is overly suggestive or revealing, vulgar, offensive or appears to be in bad taste.

Anyone who allows entry through the use of the door-buzzer system will take responsibility for checking the validity of that individual's access.

A Post member (Legion, SAL or Auxiliary) in good standing must sign in all sponsored guests prior to participating in any events on Post property (spouses/significant others need not sign in). The member who registers the guest will be responsible for that guest and their actions during that visit. If the sponsoring member leaves, the guest must leave. All actions/damages/disturbances by the guest are the responsibility of the sponsoring member. Members are limited to sponsoring up to four (4) guests per visit; however, members may arrange to have more guests for a special event, in which case a separate sign-in roster will be used.

Guests who are eligible to join the American Legion, Auxiliary or Sons of the American Legion are restricted to a total of three (3) visits as a guest. The sponsoring member is responsible for determining membership eligibility with respect to these provisions and will encourage his or her guest(s) to join the American Legion or its recognized affiliates. Any person who is eligible for membership and refuses to join after three (3) visits as a guest will be denied access to the Post. Individuals providing a service to the Post (such as musical or karaoke entertainment) are exempt from the three (3) visit restriction provision of this paragraph.

Visiting Veterans of Foreign War (VFW) members and members of the American Legion, the Auxiliary and Sons of the American Legion and their spouses/significant others from other Posts must show a paid-up membership card from their respective organization for entry and must sign the Guest Book. Active duty military personnel and their spouse/significant other will be granted entry upon presentation of military ID and must sign the Guest Book.

Members who have not paid their dues cannot be signed in as guests or sign in a guest. That member must either pay their dues or leave the premises.

Prior members who are no longer in Good Standing or have had their Post privileges revoked cannot be signed in as a Guest by another member.

The following shall not be admitted:

- Any person who is intoxicated.
- Any person who has been suspended by the Executive Committee (except to attend Post/District meetings or in the case of officers to carry out their duties in an unobtrusive manner)
- Any person who owes a debt to the Post.
- Any delinquent member who refuses to renew their membership.
- Any person who is eligible for membership in the Legion, SAL or Auxiliary and refuses to join after three (3) visits as a guest (spouses/significant others of dues-paid members are exempt from this rule)

5. NO SOLICITING is allowed on the premises except for approved Post or Auxiliary activities.

6. No animals are permitted in Post facilities without special permission or when required by law (see APPENDIX).

7. No loud, profane or boisterous language shall be permitted. Any conduct unbecoming a member will not be permitted.

8. Checks are to be made out to TIGARD AMERICAN LEGION. Any other checks are not accepted. Members may cash checks with a limit of \$100.00 per day. A fee of \$25.00 for returned checks (per check) will be assessed. Any member with a returned check will lose check cashing privileges which may be reinstated only by E-Board approval.

9. Club employees and volunteers will not drink alcoholic beverages while on duty.

10. No ALCOHOLIC BEVERAGES will be sold or loaned for removal from the Post premises.

11. Free drinks are not allowed to be given ACCORDING TO OLCC RULES. Complimentary drinks/meals which are purchased by the Post are limited to one per day for employee end of shift, volunteers and initial membership.

12. No property or items belonging to Post 158, or contents of any building owned or controlled by Post 158, are to be removed from the premises without express authorization from the E-Board, Post Commander or bartender. The calendar in the office must be checked before any tables or chairs can be removed. Any property so removed from the premises shall be documented and signed for.

13. The Bar shall be closed during any Legion General Meeting.

14. All complaints or grievances shall be submitted in writing, signed by two members or the bartender on duty to the Club Manager or the Commander.

15. Underage children of members are allowed in the Post during meal hours and only for the purpose of consuming food. Underage military active-duty members with proper ID, and their spouses/significant others, are allowed in the Post during open hours.

16. Any member who turns in or destroys their membership card will automatically be suspended from the use of Post facilities for a minimum of thirty days. At the end of the period of suspension, they may appear before the next scheduled meeting of the E-Board to retrieve their membership card or request a replacement card for the remainder of the membership year for which their dues are paid.

17. Any member who is "cut off" by the bartender on duty and asked to leave will receive an automatic thirty day suspension if they do not comply. The bartender on duty has the full authority to enforce the House Rules while on duty and may eject any member for misconduct or violation of these rules. Any member ejected by the bartender shall be suspended from Post facilities for a period of thirty days upon written notification by the Commander. Any person suspended under this rule shall have the right of appeal to the E-Board.

18. Any member who has been duly suspended shall be notified, in writing, by the Commander within 30 days of the alleged offense for which the suspension was imposed. Any person suspended shall have the right to be heard by the E-Board upon written request. Any request for such a hearing must be filed within five days of receipt of the notification of suspension. After a hearing has been requested, a special meeting shall be called by the Commander to hear the appeal. The E-Board shall then have the authority to revoke/continue the suspension for a specified time or revoke privileges to use Post facilities.

19. The Commander invites suggestions to better the operation of the Post. Suggestions should be submitted in writing, signed and dated.

20. Any member who has lost their privileges to use Post facilities will be allowed on Post property only for Post or District meetings. Suspended officers will be allowed to perform the duties of their office so long as they do so in an unobtrusive manner and do not use this as an excuse to remain on Post property any longer than necessary.

21. These House rules may be modified or changed only by the action of the E-Board upon recommendation of the Commander.

22. These House Rules shall be prominently posted and available to any member upon request.

**THESE HOUSE RULES WERE APPROVED AND ADOPTED BY VOTE OF THE EXECUTIVE BOARD ON \_\_\_\_\_ . ALL PREVIOUS EDITIONS OF POST 158 HOUSE RULES ARE HEREBY RESCINDED.**

Approved by: \_\_\_\_\_ Commander, Gary Baldwin

\_\_\_\_\_ Adjutant, Marc Cowling

\_\_\_\_\_ Date

**(APPENDIX)**

**POST 158  
SERVICE DOGS / EMOTIONAL SUPPORT ANIMALS / PET RULES**

**Service Dogs/Assistance Animals Are Allowed Indoors at Post 158**

These animals **ARE** allowed on Post property, both indoors and outdoors.

Under the Americans with Disability Act and Oregon law, we can't question a person about their disability or demand to see proof of a service animal's training or status. If what the service animal does for its owner isn't apparent, there are only two questions we may ask of the handler:

- 1) - Is the service animal required because of a disability?***
- 2) - What task or service has this animal been trained to do?***

We cannot:

- 1) - ask about the nature or extent of a person's disability ... this is confidential.
- 2) - require documentation proving that the animal is a service dog/assistance animal or an assistance animal trainee.
- 3) - require that the animal demonstrate its service task.
- 4) - charge a fee or admission charge for an assistance animal.

\*\*\*\*\*

**Emotional Support Animals/Comfort Dogs/ Pets Are Not Allowed Indoors at Post 158**

These animals **ARE NOT** allowed indoors at the Post but **ARE** allowed on open air property and the deck.

\*\*\*\*\*

All animals (service dogs/assistance animals/emotional support animals/pets) must be under the control (by harness, leash or voice) of their guardian at all times and owners are responsible for any property damage caused by their animal. Owners are liable for injuries as a result of a dog bite and responsible for cleaning up after their animal. Any animal not under control, causing a disturbance by fighting with other animals or undue barking, will be required to leave the property immediately. Violation of these rules will result in disciplinary action including, but not limited to, suspension from Post privileges.

**Voted and Adopted at the Post 158 General Meeting: May 14, 2024.**

**By Order of the Post Commander**